

## School Rules

The MAGS School Rules have been established in partnership with the community over a long period of time. They reflect the school community's expectation of acceptable standards of behaviour, dress and personal presentation in the widest sense. Students are expected to abide by the School Rules when in school uniform or when engaged in activities that are associated with the school. During these times a student is deemed to be under the jurisdiction of the school for the purpose of these rules.

1. Students are subject to school discipline from the time they leave home, until they return home, and are expected to meet a high standard of behaviour both inside and outside the school grounds.
2. MAGS school uniform is to be worn, ---tidily and correctly, both at school and between home and school at all times, including the journey to and from school. Hair must be clean and tidy, with long hair for both boys and girls, tied back off the face, primarily for health and safety reasons. Excesses of current fashions are not acceptable. Boys are to be clean-shaven. No jewellery, except a wristwatch, is permitted for boys. Girls may also wear one small, plain gold or silver stud earring in the lobe of the ear. Non-regulation items, including jewellery, may be confiscated. Tattoos, cultural or otherwise, must not be visible.
3. The following items are **not permitted** to be brought on to the school grounds:
  - Alcohol
  - Drugs
  - Any device/paraphernalia associated with the use of drugs
  - Synthetic cannabis
  - Chemicals
  - Cigarettes or tobacco
  - Vaping devices/vaping liquids
  - Glass Bottles
  - Knives or any other weapons
  - Lasers
  - Chewing gum
  - Lighters/Matches
  - Explosive or dangerous materials
  - Marker pens
  - Skateboards
  - Expensive bicycles or bicycle accessories or other costly equipment
4. **Electronic Devices:** Electronic devices are a part of classroom activities, but the use of these is at the discretion of all teachers and must be appropriate to purpose. Students must follow the **MAGS ICT Code of Conduct Agreement** when using devices at school. Please also see the BYOD guidelines for further clarification.

**It is also expected that devices are brought to school fully charged and ready for use.**

**Cellphones:** If a student brings a phone to school, it is to be kept turned off and in their bag from their arrival at 8.40am to leaving at 3.10pm. **Phones are not to be out during classes, nor in the grounds at break times.** On occasion there may be some specific instances where permission may be given by teachers for phones to be used as a tool for learning, but at all other times phones are to be '**invisible, inaudible, in bags**'.

NB: The inappropriate use of **any electronic device** for the following is also prohibited and may result in serious disciplinary consequences:

- a) the unauthorised taking of any still or moving images.
- b) the unauthorised sharing or posting (electronic or otherwise) of any audio recordings and/or still or moving images.

**Earphones:** Any earphones - cabled/Bluetooth etc - are not permitted to be worn, seen on, or used by students during school hours. These cannot be used in class unless specifically given permission by a teacher for a learning activity. **Safety note:** walking to/from school please ensure the safe wearing of headphones, such as 'one ear out', low volume, especially around road/train crossings.

5. The following behaviours are strictly forbidden both on the school grounds and when students are away from the school grounds but under school jurisdiction. These behaviours may constitute gross misconduct which is a dangerous and harmful example to other students, and may result in a detention, stand-down or suspension. This list is not exhaustive.

- Being in the possession of, distributing, or consuming, alcohol, illegal drugs, synthetic cannabis, cigarettes or vaping/vaping devices.
- Distributing printed or electronic literature of any description without the permission of the Associate Principal, including material which is obscene, offensive, or inappropriate for a school setting.
- Stealing.
- Bullying, intimidating or harassing another person, including by cyber or txt, and this includes physical, sexual or mental harassment.
- Assaulting, or using violence, or threatening to use violence of any kind against another student, staff member, or member of the public,.
- Using obscene or inappropriate language, or engaging in obscene and/or inappropriate behaviour.
- Behaving in a rude or disrespectful way towards any members of the school, or wider community, such behaviour reflecting badly on the school and the MAGS Way.
- Causing loss or damage to school property, or the property of another member of the school, or wider community.
- Cheating, dishonesty, or otherwise misleading the school, including during the course of an investigation by the Associate Principal, Headmaster or any Senior Manager.
- Failing or refusing to comply with school directions or instructions regarding attending detentions.
- Accessing inappropriate websites, on the school computer systems or while under school jurisdiction,

or distributing material from such sites.

- Failing to comply with instructions or directions from the Headmaster, Associate Principal or any Senior Manager.
- Otherwise behaving in any way that brings the school into disrepute.

6. The use of any food delivery services, eg Uber Eats, to the school grounds to students, is also prohibited because this poses potential safety risks.
7. Students are required to attend all classes and remain on the school grounds during the school day.
8. **Requesting student leave:** All requests for extended leave from school must be addressed in writing to the Headmaster at least two weeks prior to the required date, where possible. Emailed leave requests should be sent to the Headmaster via his PA at [paheadmaster@mags.school.nz](mailto:paheadmaster@mags.school.nz)
9. **School start time:** Students are required to be punctual at school, and must attend Period 1 from **8.45am** on **Monday, Tuesday, Wednesday** and **Friday**, and **9.15am** on **Thursday**.
10. **In cases of absence:** Parents must notify the school by telephone (09 846 2044 ext 8142) or by email to [attendance@mags.school.nz](mailto:attendance@mags.school.nz) on the morning of the absence. This can be done using the School App. Students are to bring a note confirming the reason for their absence on the day they return to school. The absence note must be given to their Mentor Teacher.
11. **Late to school:** Students must obtain a late pass from the Student Centre in order to be admitted to class.
12. **Personal property:** All articles of clothing, shoes, books, bags and other personal property must be clearly marked with the owner's name. No responsibility will be accepted for unmarked property. Students who lose (or find) items of personal property should, in the first instance, report this to the Student Centre.
13. **Bicycles:** These are to be stored, securely locked in the bike racks between the grandstand and the pool, or at the bottom of N Block. Traffic Department Road Safety Rules must be obeyed on the way to and from school. NB: It is compulsory for all students riding bicycles to wear a helmet. Bicycles may not be ridden in school grounds.
14. **Use of Motor Vehicles:** Students bringing motor vehicles or motorcycles to school must seek permission from, and register their drivers licence and vehicle registration details with the Associate Principal. Student cars must not be parked in the school grounds, or risk being towed.
15. Students are not permitted to travel in a vehicle that is being driven by the holder of a restricted licence.